



John Arbon Textiles
Unit 5&6 Hacche Lane Business Park,
Pathfields Industrial Estate, South Molton EX36 3JB
01769 579861 • sonja@jarbon.com • www.jarbon.com • @jarbontextiles

Job Advert for Machine Operator/Retail Assistant

We are a small team running an independent woollen mill looking for someone with an enthusiastic, friendly attitude and a willingness to learn. We recognise that this is a specialist industry, but experience is not necessary as we will provide all training needed for running machines, stock control, customer service and more. If you have any questions or would like more information before applying then please don't hesitate to get in touch. We pride ourselves on fostering an environment where people feel valued and respected and would love for you to join our team.

Job Title: Machine Operator / Retail Assistant
Hours: 34-40 hours per week, Monday-Friday (flexible hours possible)
Location: South Molton, Devon
Applications by: 9th April 2021
Application method: Send your answers to information required to email/address above
Start Date: 4th May 2021
End Date: This is a temporary position but with scope to become permanent

Summary: This role encompasses both production and retail/stock management tasks. You will be responsible for running a skein-winding machine, as well as labelling and packing yarn orders, assisting with managing stock and other duties as necessary.

Main Duties and Responsibilities:

- Carry out production, inspection, packaging and machine operation duties
- Support on both retail and wholesale order fulfilment
- Stock management

Key Skills:

- Good basic numeracy and literacy
- Basic practical and computer skills
- Attention to detail and quality control
- Ability to work independently with supervision, as well as part of a team
- Ability to work to deadlines and prioritise jobs accordingly

Please be aware that this is an active and physical job which requires manual handling and ability to operate machinery whilst standing and moving in a busy and noisy factory environment.

About Us: We are a small-scale worsted Mill in North Devon, specialising in processing luxury wool blend yarns and tops using re-conditioned vintage machinery. Our production concept is simple – a return to old style textile manufacture – sustainably sourcing raw fibre, locally wherever possible, and converting it into high quality tops and yarns. If you would like to learn more about John Arbon Textiles, please visit our website www.jarbon.com.

We believe a diverse, inclusive, and equitable environment is one where all employees and customers, whatever their gender, race, ethnicity, national origin, age, sexual orientation or identity, religion, education or disability, feels valued and respected.



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Information Required

Please email the below information to sonja@jarbon.com or send to the address above.

1. Name:
2. Phone:
3. Email:
4. Relevant Experience (eg. Retail / Customer Service / Hands On Work / Catering / Other):
5. Why are you interested in working with us:
6. Any qualifications:
7. Further skills and interests:
8. Please confirm you are eligible to work in the UK:

If you have any questions or would like more information before applying then please don't hesitate to get in touch. If you have a CV please feel free to attach it as well.

We are looking forward to hearing from you!